

ROCHELLE PARK BD OF ED-00304470 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Off-Site Assessment Tool	Revenue from Nonprogram Foods		709	11/15/2019	CAP Accepted
Corrective Action History	CAP Accepted Lisa Garland 11/25/2019 02:31 PM	CAP Accepted			
	CAP Submitted CHERYL JIOSI 11/25/2019 02:31 PM	<p>In addition to the CAP submitted below, the Non Program Revenue Tool will be properly completed, documented, and maintained annually.</p> <p>The SFA's revenue ratio via the tool will equal or exceed the SFA's food cost ratio.</p> <p>Per the Business Administrator, Cheryl Jiosi, she will be monitoring the CAP going forward.</p>			
	CAP Rejected Lisa Garland 11/25/2019 01:13 PM	<p>The below CAP is insufficient to address the issued finding accordingly.</p> <p>Please resubmit the CAP to cover all areas of the issued finding as requested in the findings letter dated 11/13/19.</p> <p>Thank You</p>			
	CAP Submitted CHERYL JIOSI 11/20/2019 03:19 PM	<p>Attached is the executed non program revenue tool and B5 completed for FYE June 2017. Once reconciled with the credit of USDA donated foods being entered in to the cost of reimbursable program foods rather than non-program costs and the program fees for the Latchkey program removed from non-program revenue, the revenue ratio met the requirement. Attached is also G-3 for reference.</p> <p>The BOE reviewed the prices charged for non-program foods and increased the non-program food prices effective September 2017 to maintain the required ration.</p>			

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	Flagged Lisa Garland 11/13/2019 12:39 PM	<p>Finding: Revenue from Non-program Foods</p> <p>The SFA did NOT submit the Non-Program Revenue Tool as requested in previous letters sent in SOARS dated 6/10/19 and 10/3/19 and as required under 7 CFR 210.14 (f).</p> <p>In addition once executed by the State Agency, Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f).</p> <p>A Corrective Action Plan is required</p>			
Off-Site Assessment Tool	Civil Rights		806	03/25/2019	CAP Accepted
Corrective Action History	CAP Accepted Erlisa Levin 04/08/2019 10:48 AM	CAP Accepted			
	CAP Submitted LORRAINE MOTT 03/26/2019 04:42 PM	On 3/14/19, cafeteria staff at Midland School in Rochelle Park viewed the Civil Rights USDA Power Point training.			
	Flagged Erlisa Levin 03/01/2019 10:52 AM	<p>Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p> <p>Even though a civil rights training was documented, the amount of time spent on this subject should be greater than .5 hours.</p> <p>There is a power point on the SNEARS website for the food service staff and/or school staff to meet the requirement of the civil rights training.</p>			
On-Site Assessment Tool	Certification and Benefit Issuance		136	03/25/2019	CAP Removed

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Corrective Action History	CAP Removed Erlisa Levin 03/01/2019 10:24 AM	CAP Removed			
	Flagged Erlisa Levin 02/22/2019 10:18 AM				